

SUBJECT:	FORWARD PLAN
REPORT OF:	<i>Portfolio Holder for Support Services</i>
RESPONSIBLE OFFICER	<i>Head of Legal & Democratic Services</i>
REPORT AUTHOR	<i>Mat Bloxham, 01494 732143, mbloxham@chiltern.gov.uk</i>
WARD/S AFFECTED	<i>All</i>

1. Report

The Access to Information Regulation 2012 place a requirement on Councils to publish a notice 28 days before every executive or joint executive meeting detailing all Key Decisions and Private Reports to be considered. The [28 Day Notice / Forward Plan](#) are published on the Council's website.

The Council is required to follow the exception procedure detailed in the Regulations:

For Private Items and Key Decisions not given 28 clear days' notice – the relevant Overview Chairman / Chairman of the Council must be informed (Appendix 1)

RECOMMENDATIONS

The Cabinet is asked to note the following draft 28 Day Notice / Forward Plan notices:

- Cabinet: 25 August (Appendix 2)
- Joint Waste Committee for Bucks: 17 June (Appendix 3)
- Joint Committee: 20 July (no items currently)
- CDC & WDC Joint Waste Collection Committee: 25 June 2015 (Appendix 4)
- Chilterns Crematorium Joint Committee: 25 June 2015 (Appendix 5)

Background Papers:	None.
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